



Kenya Power

File Ref.	TENDER FOR TX OIL PRE BID MEETING TENDER NO : KP1/9A.3/OT/11/18-19
Date of Meeting	14 th February 2019 at 10.00 am
Venue of Meeting	Stima Plaza 1 st FLOOR
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MIN 01 -Attendance

Name		COMPANY
1) M. Muriithi	-	Pisu & Company Ltd
2) M. Kariithi	-	Tanalec Kenya Ltd
3) D. Kodawa	-	Graduate Africa Ltd
4) Victorine Pacifica	-	Burhani Engineers
5) Joseph Nyamasyo	--	Synergy Power Systems
6) Nimish Desai	-	Lomas and Lomas
7) Shadrack Ochanda	-	Imany Energy
8) Obura Tevin	-	Hardexo company
9) E.O Patel	-	Land Brandenburg
10) Otanga John	-	National Oil

KPLC STAFF IN ATTENDANCE

Name	Designation	Staff No	Department
1) Linus Balera	PSCO	01190	Enablement & Operational Excellence
2) Catherine Juma	SCO	13616	Procurement
3) George Welimo	2 nd Asst. Eng.	16823	N/Management
4) Bernard Kosgei	SSCA	17367	Procurement

MIN 02 -Introduction

The meeting started at 10am with introduction from the Kplc staff present and the potential bidders.

MIN 03 – Preliminary Evaluation

The bidders were taken through the tender submission checklist and Mandatory Requirements. They were informed that every document on the checklist is crucial and must be attached to the bid documents. A question was raised whether the attachments should be attached as one document or separately. They were informed that any format is suitable so long as they follow the format provided in the checklist or alternatively they could attach each individual documents and name them accordingly for ease of identification. The bidders were informed to adhere to the following: -

- Tender security provided should be authentic (original) and sufficient in terms of the value as indicated on Pg 27 of the instructions to tenderers.

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	<ul style="list-style-type: none"> ➤ Tender form should be duly filled and signed. ➤ Tax compliance should be valid at all times. ➤ Confidential Business Questionnaire should be duly filled and signed. ➤ Submission of letters from previous customers will NOT be applicable to first time bidders, however bidders who have dealt with Transformer Oil before will be required to provide the letters. ➤ Bidders were also informed that the Type Test Certificates and reports and test reports were also crucial, failure to submit would result to disqualification. ➤ They were also informed that there would be no technical evaluation without the GTP, therefore the GTP should be duly filled and submitted. ➤ The tender validity for this particular tender is 120days, a shorter validity period shall not be accepted. <p>A bidder asked whether the drawings were applicable to this tender but was informed that the drawings were not applicable however he was informed to attach the catalogue.</p> <p>Bidders were informed that all the items in the submission check list were mandatory and omission of any one of them would result to disqualification.</p> <p>They were also informed that in the event that they needed further clarifications on the tender, then they could reach KPLC – Supply Chain through E-mail addresses provided on the face of the tender document.</p>
MIN 04– Technical evaluation	<ul style="list-style-type: none"> ➤ The bidders were taken through the technical specifications. Emphasis was on Section 5.2 of the <u>Tender Specifications for mineral insulating oil (transformer & switch gear oil) Doc no. KP1/3CB/TSP/08/001</u>. Bidders were informed that the accreditation Certificate must be submitted from two different laboratories. i.e. the manufacturers testing laboratory which should be accredited and the 3rd party laboratory too. On the required characteristics and performance of the transformer oil, bidders were advised to use >170kv column of table 1 in the technical specifications on page 6. ➤ Bidders were informed that section 5.5 (<u>replacement of rejected low voltage shackle insulators</u>) on pg 11 of the Tender Specifications for mineral insulating oil (transformer & switch gear oil) Doc no. KP1/3CB/TSP/08/001 was not applicable to this tender.
MIN 05 – Quality Management System	<p>On pg.7 of Specifications under Clause 4.3.1 it is mentioned that QAP shall be based on ISO 9001-2008. However, it transitioned from 9001-2008 to 9001-2015 in September 2018. Bidders are required to adopt that amendment in the technical specifications.</p>





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MIN 06- questions	<p><u>Packaging</u></p> <p>A question was raised on the recommended packaging. The bidders were informed to follow the guide as provided in the specifications on pg. 8. However, they were informed that further clarification would be given during the award time.</p> <p><u>Contract Period.</u></p> <p>A question was raised on whether this was a one-year contract or a framework contract. They were however informed that this was a one-year contract.</p>
MIN 07 - Submission of Bid Documents	Bidders were asked to ensure that they submit their bids in time and avoid last minute rush. From the past experience, last minute rush has led to the jamming of the system in which bidders were unable to submit their bids, hence were locked out of the tender.
	There being no other business the meeting came to an end at 10.40am

Name	Designation	S/No	Sign & Date
1. Linus Balera	Principal Supply Chain Officer	Kpl 01190	 14/02/19
2. George Welimo	3 rd Assistant Engineer	Kpl 16823	 14/02/19
3. Catherine Juma	Supply Chain Officer	Kpl 13616	 14/02/19
4. Bernard Kosgei	Senior Supply Chain Asst	Kpl 17367	 14/02/19.

